

CERTIFICATE

This is to certify that the school is run by Trust registered under a public trust.

CERTIFICATE

This is to certify that school is minority. So essential certificate is not applicable.

CERTIFICATE

This is to certify that the school applied for extension of up gradation W.e.f 01-04-2022.

CERTIFICATE

This is to certify that the manager of the school has requisite qualification and experience.

CERTIFICATE

This is to certify that the election of the member of managing committee including the PTA and teacher representatives were held as per the Scheme of Management. Also mention that the date on which the last election to the managing committee was held.

CERTIFICATE

This is to certify that the school has prescribed facilities (mention in rule 51) for the Physical education , library service, laboratory work, workshop practices or co-curricular activities.

- a) Details regarding physical education including playgrounds.
 - (i) No. of ground – 1
 - (ii) Games- volleyball, football, kho-kho& badminton.
- b) Details regarding library services.
- c) Analysis of laboratory workshop practices / work experience activities.
- d) Details of aspects related to co-curricular activities.
 - (i) Republic Day
 - (ii) Independence Day
 - (iii) Gandhi Jayanti
 - (iv) Children Day

CERTIFICATE

This is to certify that the school has suitable or adequate accommodation and sanitary facilities having regard among other factors, to the number , age and sex of the pupils attending it.

Accommodation details

a.	Number of class rooms indicating dimensions and seating capacity of all classes.	
b.	<p>Details of furniture , fans , ventilation proceed the following:</p> <ul style="list-style-type: none"> (1) School library and reading room. (2) Biology lab (3) Physics Lab (4) Chemistry Lab (5) Computer Lab (6) Science Activities lab for Middle and Secondary level. (7) Maths Activity Lab. (8) Social Science Activities lab (9) Auditorium /Hall (10)Refreshment room for students (11)Drinking water facilities (12)Staff room (13)Room for head of school (14)Office room (15)Store room (16)Whether all facilities are barrier free or not. (17)Details of toilets in school. 	

Details of apparatus and equipments

1.	Physics	
2.	Chemistry	
3.	Physiology and Hygiene	
4.	Home Science	
5	Drawing Painting	
6.	Music	
7.	Biology	
8.	Agriculture	
9.	History	
10.	Geography	
11.	Cookery	
12.	Craft	
13 .	Commerce	
14.	Technical Subjects	

CERTIFICATE

This is to certify that the Educational and guidance facilities available in the school.

CERTIFICATE

This is to certify that the arrangements are made for the supply of good drinking water to the students and suitable facilities are provided to enable them to take refreshments , lunch or the like.

CERTIFICATE

This is to certify that the school provides for approved course of the study and efficient instructions.

CERTIFICATE

This to certify that the teachers appointed in the school meet the prescribed qualifications of Rules and Regulations as applicable to them.

The staff statement with as attachment.

CERTIFICATE

This is to certify that analysis of the present availability/strength vis-à-vis the requirement across various categories of the staff as follows.

CERTIFICATE

This is to certify that appointment letters have been issued to each of the members of the staff consisting of terms and conditions as per the provisions of the DSEAR, 1973.

CERTIFICATE

This is to certify that any service agreement made, if so, whether copy of the same is enclosed.

CERTIFICATE

This is to certify that PF facilities are being provided to the staff.

This is to certify that the management maintains a provident fund scheme & ESIC scheme for the staff.

CERTIFICATE

This is to certify that the benefits/facilities of Bonus, LTC, Medical, Pension, Gratuity and EL encashment are being provided to the staff as when applicable.

CERTIFICATE

This is to certify that the school is paying salary to its staff as per rule and through cross ECS.

CERTIFICATE

This is to certify that casual leave, earned leave, maternity and paternity leave are given to the staff as per rules.

CERTIFICATE

This is to certify that service book and personal files in respect of all the staff members of staff are being maintained.

CERTIFICATE

This is to certify that a separate staff room with proper seating arrangements and chest of drawers/almirahs is available in the school.

CERTIFICATE

This is to certify that the school has adequate funds to ensure its financial stability and regular payment of salary and allowances to its employees.

CERTIFICATE

This is to certify that the school has raised secured loan.

CERTIFICATE

This is to certify that the school is not transferring any fund to the society or sister concern.

CERTIFICATE

This is to certify that the school is claiming account.

CERTIFICATE

This is to certify that the management of the school created a reserve fund in the form of Fixed Deposits in the joint account in the name of Manager of the School and DDE (distric concerned).

CERTIFICATE

This is to certify that the admission to the school is open to all without any discrimination based on religion, caste, race, place of birth or any of them.

CERTIFICATE

This is to certify that the Managing Committee observes the provisions of the Act and the rules made there under.

CERTIFICATE

This is to certify that the building or other structure in which the school is carried on, its surroundings, furniture and equipment are adequate and suitable for an educational institution and, where there is any business premises in any part of the building in which such school is running, the portion in which the school is run adequately separated from such Business premises.

CERTIFICATE

This is to certify that the arrangements in the building or other structure and in the furnishings meet adequately the requirements of health and hygiene.

CERTIFICATE

This is to certify that the school buildings or other structures of the grounds are not used during the day or night for commercial or residential purposes for communal, political or non-educational activity of any kind whatsoever.

CERTIFICATE

This is to certify that there is no any thoroughfare or public passage through any part of the school premises.

CERTIFICATE

This is to certify that the school is so conducted as to promote discipline and orderly behavior and to maintain a high moral tone.

CERTIFICATE

This is to certify that any teacher or student of the school is compelled to attend a class in which religious instruction is given or take part in any religious activity, only Moral Education given to the students.

CERTIFICATE

This is to certify that the facilities are provided for teaching of languages in accordance with the three language formula adopted by the Central Government.

CERTIFICATE

This is to certify that school is providing quality education.

CERTIFICATE

This is to certify that the head of the school is maintaining a diary of supervision of class-room teaching.

CERTIFICATE

This is to certify that the head of the school is maintaining a diary of supervision of correction of student written works.

CERTIFICATE

This is to certify that the teacher are maintaining team-wise/month-wise syllabus.

CERTIFICATE

This is to certify that the teacher are writing daily/weekly diaries containing lesson notes.

CERTIFICATE

This is to certify that acknowledged copy of the mandatory returns submitted by the School with the department is available in the file.

CERTIFICATE

This is to certify that the benefits/facilities of Medical, and EL encashment are being provide to the staff as when applicable.

CERTIFICATE

This is to certify that that pupil teacher ratio of the school is maximum 40:1 up to Primary Level.

CERTIFICATE

This is to certify that Qualified and eligible staff recruited by School as per section 23 (1) of the RTE Act and includes the following:-

1. At least one teacher per class so that there shall be at least one teacher each for:

- | | | |
|------|--------------------------|----|
| i. | Science and Mathematics. | 02 |
| ii. | Social Studies | 01 |
| iii. | Languages. | 02 |

2. At least one teacher for every thirty-five children. Yes

3. Where admission of children is above one hundred-

- | | | |
|-----|--------------------------------|-----|
| i. | A full time head-teacher; | Yes |
| ii. | Part time instructors for- | No |
| a. | Art Education. | No |
| b. | Health and Physical Education; | Yes |
| c. | Work Education. | No |

(for sixth class to eighth class)

CERTIFICATE

This is to certify that the school maintaining number of working hours per week for the teacher as forty five teaching including preparation hours.

CERTIFICATE

This is to certify that the school is providing teaching learning equipment to each class.

CERTIFICATE

This is to certify that a library is maintained by the school providing newspaper, magazines and books on all subjects, including story books.

CERTIFICATE

This is to certify that school is providing play material, games and sports equipment to each class.

CERTIFICATE

This is to certify that the ramp and toilets for disabled children are available.

CERTIFICATE

This is to certify that the school management complies with the directions of the Hon'ble Supreme Court of India regarding the arrangements made for transporting school students.

CERTIFICATE

This is to certify that the school building is used only for the purpose of education and skill development of children.

CERTIFICATE

This is to certify that the school has appointed special educator in the school.

CERTIFICATE

This is to certify that the undertaking duly signed by the manager has been obtained.

CERTIFICATE

The school is recognized and upgraded up to Senior Secondary Class with Humanity, Commerce and Science streams beyond 31/03/2022. And extension up to senior secondary class with Humanity, Commerce and Science streams.

CERTIFICATE

This is certify that it is class wise enrollment of the students.

CERTIFICATE

This is certify that SOM of the school is approved and copy attached.

LIST OF THE MANAGING COMMITTEE MEMBERS
OF
SANT GYANESHWAR MODEL SCHOOL

S.NO.	NAME	EDU.QUAL.	OCCU.	DESI.	SIGNATURE
1	NARESH KUMAR	SAHITYA RATTAN	SOCIAL- WORKER	CHAIRMAN	
2	AJIT SINGH RANA	M.SC., M.ED.	MANAGER	MANAGER	

3	PROMILA SINGH	M.A., B.ED.	PRINCIPAL	PRINCIPAL	
4	AMAR SINGH	M.SC., B.ED.	TEACHER	MEMBER	
5	PROMOD	INTERMEDIATE	BUSINESS	PARENTS REPRESENTATIVE	
6	NEETU	MCA, B.ED	TEACHER	MEMBER	
7	MATRI RANI	B.SC., B.ED.	TEACHER	MEMBER	
8	VIRENDER KUMAR	B.A.	SERVICE	MEMBER	
9	NEERAJ CHAUHAN	M.A., B.ED.	TEACHER	MEMBER	
10	KRISHAN KUMAR	B.A., B.ED	TEACHER	MEMBER	
11	LOKESH KUMAR	B.A.	SERVICE	MEMBER	
12	HAWA SINGH	B.A.	SERVICE	MEMBER	
13	KADAM SINGH	B.A., B.ED.	TEACHER	MEMBER	
14	MANOJ KUMAR	B.SC., B.ED.	TEACHER	MEMBER	
15	NEERAJ KUMAR	B.A.	BUSINESS	MEMBER	
16	D.E.'S NOMINEES		TEACHER	MEMBER	
17	D.E.'S NOMINEES		TEACHER	MEMBER	
18	ADVISORY	BOARD	TEACHER	MEMBER	
19	ADVISORY	BOARD	TEACHER	MEMBER	

CERTIFICATE

Arrangements are made for the supply of good drinking water to the students and suitable facilities are provided to enable them to take refreshments, lunch or like.

Water Test Report from approved by MCD is attached.

2. Details of apparatus and equipment for Physics:-

1. lees Apparatus
2. Youngs Module
3. Newtons Law of cooling
4. Vernier Caliper
5. Optical Bread Board
6. Screw Gauge
7. Optical Bench

- xvi) Chemistry
- xvii) Physiology and Hygiene
- xviii) Home Science
- xix) **Drawing Painting etc.**
 - 1. Sketchbook
 - 2. Graphite Drawing Pencil
 - 3. Art Pencil Sharpner
 - 4. Ruler
 - 5. Palette Paper
 - 6. Color Wheel
- xx) **Music**
 - a. Drum
 - b. Maraca
 - c. Flute
 - d. Trumpet

- e. Harmonica
- f. Percussion
- xxi) Biology
- xxiii) History
- xxv) Cookery
 - A. Tea – Set
 - B. Dinner – Set
 - C. Glasses
 - D. Bowl – Set
 - E. Pans
 - F. Sieve
 - G. Basket
 - H. Grater
- xxvi) **Craft**
 - a. Glue
 - b. Tape
 - c. Painting
 - d. Paper
 - e. Cutting supplies
 - f. Coloring Supplies

Details related to co-curricular activities:-

1. Debate
2. Dramatics
3. Music
4. House System
5. Class competition
6. Children Day Celebration
7. Annual Day Celebration

Detail of work experience activities:-

Arts	Sketching Tie and Dye Glass Painting Block Painting
Craft	Best out of waste Doll Making Managing Holder Gift Packing Soft Toys Wall Hanging Toy Box Tile Painting Clay Modeling
Cooking	Salad How to Serve Garnishing

CERTIFICATE

In case of school running on private land, the school management should submit copy of registered lease deed/rent deed in favor of society / school for 30 years, with land ownership proof.

In case of school situated in non-conforming areas, information as detailed in adjacent columns is also required as per circular dated No.1899-1913 dated 20.03.2009 and 13.11.2004.

School Health Certificate is attached.

Fire Safety Certificate is attached.

Structural Stability Certificate is attached.

Water Test Report from local competent authority is enclosed.

NOC from competent authority of the Fire Department has been obtained by the school.
Copy of same is enclosed.

CERTIFICATE

Medical Officer on call and nurse appointed in the school and medical facility provided for the students.

UNDERTAKING

I undertake that school shall submit the annual return under the Rule 180 of DSEAR,1973 to the concerned zonal officer.

UNDERTAKING

I undertake that the school shall provide at least 25% free and compulsory education to the children as per notification no. 15(172)/DE/Act/2010/69 dated 07/01/2011.

UNDERTAKING

I undertake that the school shall not run any unauthorized classes or any other activities within the school premises and all the recognized shall run at one place in the premises of the school.

UNDERTAKING

I undertake that the school will abide by the provisions of the DSEAR, 1973, RTE Act, 2009 and directions/instructions issued by Directorate from time to time.

UNDERTAKING

I undertake that the school that no text book or any other book disapproved by the Education Department will be used in the institution.

CERTIFICATE

Details of accommodation provided in the school building. (Dimensions to be indicated in all classes)

1. Numbers of classrooms indicating dimension and seating capacity of all classes.

Total no. of classrooms=47

Dimension=20.6×18=370.8 sq. ft.

Capacity = 37 students

2. Details of furniture, fans, ventilation provided in each class room.

Each room has 2 fans and desks and benches as per requirement and has 2 doors and 2 windows for proper ventilation.

3. Whether the school provides the following:

i) School library and reading room. yes

ii) Biology lab Yes

iii) Physics lab Yes

iv) Chemistry lab Yes

v) Computer lab Yes

vi) Science Activity lab for Middle and Secondary Level. Yes

vii) Math's Activity lab Yes

viii) Social Science Activity lab Yes

ix) Auditorium / Hall Yes

x) Refreshment room for students. No

xi) Drinking water facilities Yes

xii) Staff Room Yes

xiii) Room for head of school Yes

xiv) Office room Yes

xv) Store room Yes

xvi) Whether all facilities are barrier free. Yes

xvii) Details of toilets in school.

=15 Boys and 15 Girls toilets

UNDERTAKING

The school is being run for no profit nor loss.

CERTIFICATE

This is to certify that the school is not claiming depreciation.

UNDERTAKING

I undertake that to follow the orders/circulars/guidelines issued by the department vide order dated 04-05-1997, 10-02-2005, 11-02-2009 and 16-04-2010.

UNDERTAKING

I undertake that the school to the effect that the school furnishes such reports and information as may be required by the Director from time to time and complies with such instructions of the appropriate authority or the Director as may be issued to secure the continued fulfillment of the condition of recognition or the removal of deficiencies in the working of the school.

UNDERTAKING

I undertake that the school to the effect that all records of the school shall be open to inspection by any officer authorized by the Director or the appropriate authority at any time, and the school shall furnish such information as may be necessary to enable the Central Government of the Administrator to discharge its or his obligations to Parliament or to the Legislative Assembly of Delhi, as the case may be.

CERTIFICATE

Undertaking from the school to the effect that the the school shall be open to inspection by any of the following officers, namely:-

- (a) Any officer authorized by the appropriate authority or the Director.
- (b) Civil Surgeon, Assistant Civil Surgeon or Head Officer authorized by the appropriate authority or the Director to examine the health of students or the sanitary conditions of the school and surroundings.
- (c) Director of Medical Services or Health Officer of the local authority or the Director.

CERTIFICATE

The school All information given to RTE Act, 2009.

UNDERTAKING

- A. I undertake that the school with regards that only those drivers/other staff have been appointed on school transport to ferry children whom character and antecedents have verified by the police authorities.
- B. I undertake that the school shall maintain the standard and norms of the school as specified in section 19 of the RTE Act, 2009 and the instructions/orders issued from time to time.
- C. I undertake that the school that the school is not run for profit to any individual, group or association or individuals or any other persons.
- D. I undertake that the school shall not deny admissions to any child for lack of age proof and shall adhere to the provisions of section 15 of the RTE Act, 2009.
- E. I undertake that the school shall abide by the directions/instructions issued by the government from time to time.

UNDERTAKING

Whether undertaking given by the school management for:-

- A. Appointment of staff in accordance with the recruitment rules applicable to the post and after verification of character and antecedents by the police authorities.
- B. The terms and conditions of service shall be mentioned in the offer of appointment/the appointment letter issued to the employees and the service agreement if any, entered into with the employee. These terms and conditions will be subject to provisions of DSEAR ,1973.
- C. No text book or any other books disapproved by the Education Department will be used in the institution.
- D. The school shall faithfully comply with all the relevant provisions of DSEAR, 1973 as amended from time to time.
- E. The school shall abide the provisions of RTE Act, 2009 and Delhi RTE Rules, 2011.
- F. The school shall admit in class (or any entry class as the case may be) to the extent of 25% of the strength of that class children belonging to the weaker section and disadvantaged group in the neighborhood and provide free and compulsory education till its completion.
- G. The society/school not collect Capitation fee and subject the child of his/her parents or guardians to any screening procedure.
- H. The school shall follow the syllabus on the basis or curriculum laid down by academics authority/NCERT as the case may be and the school shall follow the three language formula for teaching from VI to VIII.

Whether the underrating given by the school management for:-

- I. No child admitted shall be held back in any class or expelled from school till the completion of elementary education in the school.
- J. No child shall be subjected to physical punishment or mental harassment.

- K. No child is required to pass any board examination till the completion of elementary education.
- L. Every child completing elementary education shall be awarded a certificate as laid down in under 22 of Delhi Right to Free and Compulsory Education Rules,2011.
- M. The students with disabilities are given inclusive education as per provisions of the RTE Act, 2009.
- N. The teachers performs their duties as specified under section 24(1) of the RTE Act, 2009 and the teachers shall not engage himself/herself for private coaching.

To

The D.D.E. Zone-X

District North West – A

BL- Block, Shalimar Bagh, Delhi

Subject:- Regarding submission of Annual Return Act 180 (1) of D.S.E.A. & R. 1973.

Respected Sir,

In pursuance of the rule 180(1) of D.S.E.A.&R. 1973. I am forwarding return along with the relevant document desired by your Department for necessary action at your end.

With Regards

Yours faithfully

Enclosure:

- A. Balance Sheet for the years 2020-21.
- B. Enrollment of the students as on 30/04/2021.
- C. Fee structure of the school.
- D. Statement of the staff working in the school.
- E. Budget estimate of the M/C for the year 2021-22.
- F. Pattern of the concession.
- G. Statement showing the disbursement of the salaries in respect of the staff showing.

Details regarding library:-

This to certify that the library set up by the teacher. The size of the library room is 18×22.9 sq. ft.

Amount spent during last two years are as follows.

S. No.	Year	Amount
1.	2017-18	64520
2.	2018-19	84520
3.	2019-20	210150
4.	2020-21	Bill enclosed

CERTIFICATE

Details physical education including playgrounds.

This is to certify that the physical teacher arrange the physical exercise and yoga to the students in morning assembly. The size of the playground is 90×100 sq. ft. and following games are played by the students.

Amount spent during last two years are as follows:-

S.No.	Year	Amount
1.	2017-18	60950
2.	2018-19	33985
3.	2019-20	115100
4.	2020-21	Bill enclosed

Games played in the school:-

- A. Football
- B. Volleyball
- C. Badminton
- D. Spear Throw
- E. Basket Ball
- F. Kabaddi
- G. Kho – Kho
- H. Skipping Ropes

Details of Laboratory:-

This is to certify that the laboratory set up by the teacher. The size of Physics lab is 30×20 sq. ft., Chemistry lab is 30×20 sq. ft. and Biology lab is 29.6×18.6 sq. ft.

Amount spent during last few years are as follows:-

S.No.	Year	Amount
1.	2017-18	160690
2.	2018-19	230690
3.	2019-20	255000
4.	2020-21	Bill enclosed

FEE STRUCTURE

1) Admission Fee	(Pre School to 12 th)	Rs. 200.00 at the time of Admission only
2) Annual Charges	(Pre School to 12 th)	Rs. 2400.00 Per Annum
3) Tuition Fee	(Pre School to Pre Primary)	Rs. 1200.00 Per Month
4) Tuition Fee	(1 st to 5 th)	Rs. 1400.00 Per Month
5) Tuition Fee	(6 th to 8 th)	Rs. 1600.00 Per Month
6) Tuition Fee	(9 th to 10 th)	Rs. 2000.00 Per Month
7) Tuition Fee	(11 th to 12 th)	Rs. 2500.00 Per Month